Realising potential is about inspirational people who are passionate about what they do

JOB DESCRIPTION

Post Title: **Instructor in Carpentry and Joinery**

Responsible to: Programme Leader/Curriculum Area Manager

Salary: £20,560 - £22,478 (A25 - A28)   **Status:** Permanent, Full Time

Purpose of the job: To provide practical instruction and assessment to a range of learners

REASEHEATH COLLEGE MISSION

"To inspire achievement by delivering outstanding education and skills"

REASEHEATH COLLEGE VALUES

Every member of staff at the College has a responsibility for and commitment to the implementation of the College Vision so that the learner experience is a valuable and memorable one.

As an important part of our team you are also required to ensure that your behaviour towards both staff and learners demonstrates P R I D E in everything you do through actively supporting our Values:
P eople   **R** esponsibility   **I** ntegrity   **D** iversity   **E** xcellence

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Key Tasks and Responsibilities of your Job Role

Key Result Areas	Tasks
CUSTOMER Learning & Skills Development	• Deliver Construction Curriculum content consistent with college approved procedures to meet learner and customer needs • Leads and guides students in a range of practical activity which enhances learning
CUSTOMER Quality	• Supports learners using a variety of methods to maximise their potential • Implements quality assurance processes on college programmes to enable consistency in assessments and quality in delivering teaching and learning • Delivers practical teaching sessions to a consistently good/outstanding level • Contributes effectively to improvement of Key Performance Indicators (KPI's)
CUSTOMER Business Development	• Provides educational guidance and participates in marketing and recruitment of students to attract potential learners • Builds relationships with industry and associated stakeholders in order to enhance the reputation of the College and maximise income streams

PEOPLE & CULTURE	• Contributes to a high performing team within the Construction curriculum area which ensures accountability and clarity of objectives and which utilises and develops the skills, knowledge and competencies of all staff members • Participates fully in personal professional development following appraisal of individual needs and uses knowledge and skills to develop teaching practice • Establishes effective working relationships with all interdependent areas of the College to support co-operative partnership working and to maximise the learner experience
RESOURCES	• Utilises learning resources and opportunities fully and effectively in order to enhance learner experience and employability. Takes responsibility for one or more areas of machinery operations, servicing and maintenance. • Optimises use of the College Construction Department through knowledge transfer internally and externally • Ensures meeting of high standards in respect of health and safety, equality and diversity, safeguarding and child protection matters
FINANCE	• Works with the Programme Leader/Curriculum Area Manager/Head of Department to ensure effective and efficient use of departmental budgets • Identifies cost effective methods of course delivery in order to ensure decisions are made with full consideration of the financial impact

PLEASE NOTE

Reaseheath is an education establishment within an ever changing service and all staff are expected to participate constructively in College activities and to adopt a flexible approach to their work.

Your job description will be reviewed during your annual Performance Development and Review interview, and will be varied in the light of the changing business needs of the College.

The job description is not intended to be exhaustive and is only indicative of the nature and level of the responsibilities associated with the post at the date it was drawn up. Your duties may vary from time to time without changing the general character of the post or the level of responsibility. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the terms and conditions of employment associated with the post.

Please note this role constitutes 'regulated activity' as defined by the Protection of Freedom Act 2012. The successful candidate will therefore be required to undertake an enhanced DBS with barred list information prior to starting employment.

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Person Specification

Post Title: Instructor in Carpentry and Joinery

Key Results Area	Knowledge & Skills	Competencies
CUSTOMER Learning & Skills Development	Minimum Level 3 qualification (or be willing to work towards one) Level 2 Maths & English or equivalent Recognised Teaching Qualification (or be willing to work towards one) IT skills in MS office Applications A period of relevant and successful time within the construction industry. Demonstrable evidence of Continuous Professional Development	**Developing Self & Others** **Flexibility** **Planning and Prioritising**
CUSTOMER Quality	Demonstrable evidence of operating within a successful team supporting apprentices and others to improve skills and quality in their career development.	**Passion for Improvement** **Integrity & Accountability**
CUSTOMER Business Development	Ability to build relationships within the industry to forward our reputation and business opportunities Ability to communicates and negotiate effectively with individuals at all levels including students, parents, colleagues and the wider industry Demonstrable relevant commercial experience	**Influencing & Impact** **Teamwork**
People & Culture	Technically sound with the desire to develop inspirational and innovative teaching and learning ability Self motivated with ability to motivate others and enthuse learners to succeed	**Leadership** **Teamwork** **Developing Self & Others**
Resources	Ability to maximise student experience and own and develop work programmes	**Planning & Prioritising** **Integrity & Accountability**
Finance	Ability to work within Departmental budgetary limits	**Problem Solving** **Planning & Prioritising**

10/09/2015